

# CROC Expense sheet

*Be as detailed as possible*

Event \_\_\_\_\_  
*Newsletter mailing, Mt. Tabor, etc.*

Event Date \_\_\_\_\_

## Expenses

Maps \_\_\_\_\_

Meet equipment \_\_\_\_\_

*Map bags, equipment rental, etc.*

Refreshments \_\_\_\_\_

*Including paper cups, ice, etc.*

Permits/usage fees \_\_\_\_\_

Postage \_\_\_\_\_

for \_\_\_\_\_

Printing/Copying \_\_\_\_\_

for \_\_\_\_\_

Other \_\_\_\_\_

for \_\_\_\_\_

Other \_\_\_\_\_

for \_\_\_\_\_

Other \_\_\_\_\_

for \_\_\_\_\_

**Total** \_\_\_\_\_

*Check one*

**Please send receipt for tax purposes** \_\_\_\_\_

**Please Reimburse** \_\_\_\_\_

**To: Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_

**I certify that these expenses were for the benefit of the Columbia River  
Orienteering Club.**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

*Attach Receipts here*

